

Trikings Triathlon Club

Communication Guidelines



Background

Trikings communications have grown considerably with the greater use of e-mails and the website. The wide and frequent use has clearly enhanced member communication.

The current method of communication ensures email addresses are not published for all to see to ensure the protection of members.

Trikings will ensure this distribution method is maintained to ensure all members are aware of events and other useful information. This will enhance member's enjoyment of being part of a small, dynamic and progressive club.

Trikings members should also refer to the Club website www.trikings.net.au for further information on the clubs activities, events and results.

Policy

In order to protect the Club and Members the following policy has been implemented:

1. Members e-mail addresses are protected. All official Trikings e-mail correspondence will be by blind copy to members in order to hide e-mail addresses.
2. Club correspondence will be directed through the Committee and/or the Webmaster who will assess the correspondence prior to distribution. Any offensive or inappropriate material is not forwarded.
4. Members who sponsor the Club will be entitled to advertise on the website as part of negotiated sponsorship packages. Sponsorship may be either via financial or in-kind support.
5. Approved e-mail distribution lists may be provided to specific members for specific approved purposes with the consent of the Members. For example all Ironman competitors may be provided with the e-mail addresses of the other Ironman competitors, but only with their consent.
6. The following disclaimer should appear after the signature line of all official Club correspondence:

Disclaimer

If you are not the intended recipient, any use, disclosure or copying of this document is unauthorised. If you receive this email in error, please notify the sender and delete the material from any computer.