



# Committee Minutes

Trikings Committee Meeting  
 On 4/09/2015 1910hrs  
 At Salisbury Recreation Centre

Items and Actions	Responsible Person	Action Due Date
<p><b>Mission Statement</b>            "To develop into a progressive and leading Triathlon Club that pursues excellence for our athletes, coaches and members."</p> <hr/> <p><b>1. ATTENDEES</b>            Peter Harte (PH), Phil Day (PD), Graham Cooper (GC), Darrin Rigby (DR), Niall Temple (NT), Melissa Shortman (MS), Stuart Woolford (SW)</p> <p><b>2. APOLOGIES</b>            Jim Stephenson (JS) &amp; Sarah Grasby</p> <p><b>3. Confirmation of previous minutes</b></p> <hr/> <p><b>4. Breakfast Run</b>            a. SOP's to be developed and written for future use, based on lessons learnt.</p> <hr/> <p><b>5. Training</b>            a. Swimming: currently no coached swim sessions                i. No swimming training to be organised until Salisbury pool reopens, cards will be honoured.            b. Riding                i. Saturday rides to start at Avanti Salisbury from now on.                ii. Discuss with Gavin preferred method of rotation when riding in groups                iii. Address rider safety before ride commences (i.e. no iPods)            c. Running                i. Thursday night running has started at Mawson Lakes, has been advertised on the website, also needs to be promoted on Facebook</p> <hr/> <p><b>6. Events</b>            a. Sheep Run                i. October 11<sup>th</sup>            b. <del>Salisbury Carisbrook Challenge</del>                i. <del>Confirmed have volunteers, require</del>                ii. <del>Flyers, tent, sandbags, etc</del>                iii. <del>Send out info for event and code</del>                iv. <del>Facebook and email</del></p>	<p><b>Moved:</b>  <b>Seconded:</b></p> <p><b>PH</b></p> <p><b>Coaches</b></p> <p><b>PH/PD</b></p> <p><b>PH/PD</b></p> <p><b>PH/PD</b></p> <p><b>PH/PD</b></p> <p><b>PD</b></p>	<p>DR            SW</p> <p>September</p> <p>October</p> <p>September</p> <p>September</p> <p>14 July 2015</p> <p>August</p>

<p><b>7. Sponsorship and Fundraising</b></p> <ul style="list-style-type: none"> <li>a. Current sponsorship to be reviewed <ul style="list-style-type: none"> <li>i. Letter for sponsorship to be drafted</li> <li>ii. Benefits to Members v benefit for members</li> <li>iii. Service providers/coaches</li> <li>iv. How can others advertise their services</li> </ul> </li> <li>b. Sports Power discount cards not being issued</li> <li>c. Bunnings BBQ was successful <ul style="list-style-type: none"> <li>i. Next info night is soon, committee member to attend (PH to email)</li> <li>ii. September apply for next year's BBQ date, preference to the long weekend in June.</li> </ul> </li> </ul>	<p><b>PH</b></p> <p><b>PD</b> <b>PH</b></p> <p><b>PH/PD</b></p>	<p>September</p> <p>October September</p> <p>September</p>
<p><b>8. Membership</b></p> <ul style="list-style-type: none"> <li>a. Tri SA data to be collated (ongoing)</li> <li>b. <del>Non members to be deleted from secret Facebook page, notice to be sent out as a reminder to renew membership before deleting. (JS to do this weekend)</del></li> <li>c. <del>PH to send out email WRT membership</del></li> </ul>	<p><b>PH/JS</b></p> <p><b>JS</b> <b>PH</b></p>	<p>Ongoing</p> <p>8 August August</p>
<p><b>9. Uniforms</b></p> <ul style="list-style-type: none"> <li>a. Ben Shepard to hand over uniform orders to Stuart Woolford</li> <li>b. Other uniform options i.e. hoodies, different polo styles etc. to be further discussed</li> <li>c. GC and Mel to catalogue what old uniforms left &amp; provide details to (SW). Sell off at next event.</li> </ul>	<p><b>SW</b></p> <p><b>SW</b></p> <p><b>GC/SW</b></p>	<p>September</p> <p>Ongoing</p> <p>Next Event</p>
<p><b>10. New Business</b></p> <ul style="list-style-type: none"> <li>• <b>Triplings to purchase remaining books and hold a silent auction for any prizes won.</b></li> <li>• Bike trailer to be taken to Ballarat for Half IM <ul style="list-style-type: none"> <li>◦ PH to follow up with WTC regarding location for Triplings tent.</li> </ul> </li> <li>• Bike trailer and tent to be used at Murrayman</li> <li>• PH to bring risk management stuff next meeting</li> <li>• First session tough kids 05/09/2015.</li> <li>• Who will manage new membership requests?</li> <li>• Discussion about what assets and training aids Triplings own <ul style="list-style-type: none"> <li>◦ Bike trainers, swim kit, running kit, heart rate monitors, pumps, inflatable finishers arch</li> <li>◦ Dome tent no longer needed, dispose of it.</li> </ul> </li> <li>• Which upcoming events need the Triplings tent. <ul style="list-style-type: none"> <li>◦ Gatti Duathlon 27/9</li> <li>◦ Barossa Duathlon (Small tent).</li> <li>◦ World Duathlon MS to discuss with organisers and make arrangements.</li> </ul> </li> <li>• Discussion about First Aid training for coaches, not seen to be needed.</li> <li>• Father's day run on Sunday 6/9/15, can family members who are not club members join in? <ul style="list-style-type: none"> <li>◦ If they don't want to join the club they will need to sign an indemnity form.</li> </ul> </li> </ul>	<p><b>Moved</b> <b>Seconded</b> <b>PH</b></p> <p><b>PD</b> <b>PH</b> <b>SW</b> <b>JS/PH</b></p> <p><b>PH</b></p> <p><b>PH</b> <b>PD</b> <b>MS</b></p> <p><b>PH</b></p>	<p>PH MS October</p> <p>November October</p> <p>Ongoing</p> <p>October</p> <p>September September October</p> <p>September</p> <p>September</p>

<ul style="list-style-type: none"> <li>• PH to bring basic breakfast food, drinks and Prizes. <ul style="list-style-type: none"> <li>○ Pancakes, Muffins, fruit, Apple &amp; orange juice</li> </ul> </li> <li>• Tested the Coffee shop Leanne Nugent recommend for after Saturday's ride. Great little shop.</li> <li>• Melissa Shortman and Michaela Roughton will be representing Australia at World duathlon Championship <ul style="list-style-type: none"> <li>○ Propose to provide them each \$100 towards their uniforms and to display Trikings logo.</li> <li>○ PH to provide MS &amp; MR with Trikings Logo</li> <li>○ GC to transfer \$100 to MS &amp; MR for sponsorship.</li> </ul> </li> <li>• Discussion about moving the summer Open water swim to Tiranna Way rather than Oarsman reserve. <ul style="list-style-type: none"> <li>○ Need to look at options, this could clash with Lakers swim training</li> </ul> </li> </ul>	<p><b>PH</b></p> <p><b>Moved</b> <b>Seconded</b> <b>PH</b> <b>GC</b></p> <p><b>NT</b></p> <p><b>As applicable</b></p>	<p>September</p> <p>PH NT September September</p> <p>September</p>
<p><b>11. Next meeting 2 October 2015 1900hrs, Salisbury Recreation Centre</b></p>	<p><b>As applicable</b></p>	
<p><b>12. TIME OF CLOSURE: 2059hrs</b></p>		